



Association of Native Child and Family Services Agencies of Ontario

Executive Director

Location: Toronto

The Association of Native Child and Family Services Agencies of Ontario, serving Native child welfare agencies in Ontario, is seeking to hire an **EXECUTIVE DIRECTOR**.

Overview of Responsibilities

Under the direction of, and accountable to, the ANCFSAO Board and within the parameters of the ANCFSAO Charter and Bylaws, the Executive Director has primary responsibility in implementation of Board policy and programs consistent with the mission and goals of ANCFSAO. As the chief executive officer, the Executive Director provides leadership and supervision to the agency staff in day-to-day operations. With member agencies, the Executive Director promotes positive and productive member relations building sector capacity at all levels. External to ANCFSAO, the Executive Director works with relevant stakeholders, government representatives and Native leadership in promoting the ANCFSAO mission and executes the Strategic Plan as developed by member agencies.

Qualifications

- Post graduate or Preferred Master of Social Work Degree or equivalent; a combination of education and relevant experience will be considered
- Minimum of five years direct work experience in management, performance management, coaching, supervision, results driven and budget management;
- Minimum of five year experience in working with Aboriginal boards
- Comprehensive knowledge of Ontario's child welfare legislation and delivery system
- Working knowledge of First Nation community and family structure, customs and traditions required;
- Strong leadership and management skills
- Excellent mediation and conflict resolutions skills;
- Excellent analytical and problem solving capabilities;
- Excellent facilitation, coordination, assessment and planning skills;
- Excellent motivation skills;
- Excellent research, written and oral communication skills;
- Ability to manage multiple projects;
- Proven fund raising skills:



- Strong leadership and executive management skills
- Comprehensive knowledge of mission, values, programs and policies of ANCFSO.
- Demonstrated knowledge of government relations and experience in dealing with all levels of government – politicians, political staff, senior bureaucrats, and junior staff
- Demonstrated ability to apply systems thinking to facilitate the goals of ANCFSAO and the child welfare sector
- Strategic planning/thinking/implementation and change management skills
- Communication, negotiation, facilitation, engagement and media skills
- Capacity to adapt management strategies for a fluid/uncertain environment
- Ability to facilitate and maintain a multi-disciplinary team environment;
- Ability to communicate in a Native language is an asset;
- Must possess a valid Ontario Driver's Licence and be willing to travel;
- Must be to provide a clear Criminal Records Check, Vulnerable Sector Screen and Driver's Abstract.

Please submit applications by **August 31, 2016** to:

Selection Committee: Association of Native Child and Family Services of Ontario
Attention: Human Resources
Native Child and Family Services of Toronto
30 College St.
Toronto, ON M5G 1K2

Email: hrcfst@nativechild.org

As preference is given to First Nation applicants, please state your First Nation affiliation. We thank all applicants for their interest; however only those selected for an interview will be contacted.